

# ACCPA

Aged & Community Care Providers Association

Procurement



eTender



## eTender

eTender uses new technology, eliminating the need for word and XLS. We started with the end goal and worked backwards re-engineering the question process and designing web tools to create an end-to-end evaluation process including weightings, response forms, score guides & charts. Independent studies show we are over 90% more efficient than traditional tender processes, in fact, we can close a tender and automatically short list with our system scaling 1000 data sets in minutes.

# KEY FEATURES



## RAPID DESIGNER

- ✓ Fully automated style sheets
- ✓ Template driven set up
- ✓ Unlimited questions
- ✓ Integrated user guides
- ✓ ASXX tender templates



## ATTACHMENT SUPPORT

- ✓ Attach read only information
- ✓ Attach response files
- ✓ Support, XLS, PDF, Word, Jpeg, DWG



## EVALUATION CONTROLS

- ✓ Team access to all docs
- ✓ Online evaluation
- ✓ Per user question allocation options
- ✓ Integrated notes
- ✓ Integrated risk ratings
- ✓ Side-by-side comparisons



## GOVERNMENT PACK

- ✓ Quad arrays for Sw buying
- ✓ 10,000 score management
- ✓ Risk manager per element
- ✓ Clarification boards
- ✓ Progress bars
- ✓ Dashboard reporting



## 20 STYLES OF QUESTIONS

- ✓ Text, numbers, choices, multi-choice,
- ✓ Unlimited or restricted text pads



## RICH EDITORS

- ✓ Word formatting for questions & response
- ✓ Integrated spell checkers
- ✓ Search and replace



## BENCHMARKING

- ✓ Negotiation screen screens with multi-level set backs
- ✓ Local content offsets
- ✓ Bid rankings
- ✓ Automated recommendation reports
- ✓ Automated debrief reports



## DATA ANALYSIS

- ✓ Data grids for reports
- ✓ Bids by \$
- ✓ Bids by VFM
- ✓ Bids by rank
- ✓ Bids vs top bid



# KEY BENEFITS



Audits for products  
and people

## Buyers

Provides a transparent bid environment scaled to any level of tender analysis. eTender can handle complex applications like Defence buys of 100,000 questions down to simple job quotes in works and services. We also embrace current user skills to ease the move to web-based tendering and you can rapidly develop templates that support the entire organisation in a matter of days.



Shared  
Supplier Pool

## Suppliers

Our questionnaire module is designed for ease of response and mimics Microsoft Word with visual indicators showing what information is required and how suppliers need to respond. For text response, we have integrated rich text, so the supplier can read a question and cut / paste a response with charts, tables, fonts, and spell checking. Our choice arrays technology reduces response times, where a simple mouse click can accumulate responses to 1000's of clause based data saving response and evaluation times.

# APP SPECIFICATIONS



## eTender Designer

- ✓ Unlimited design templates and styles
- ✓ Supports Australian Standard Contracts with Works Schedules
- ✓ Services contracts with SLA and separate portion bids
- ✓ Works & Civil packages
- ✓ RFQ, RFP and Works Quotes, Rapid Quote, EOI, RFT



## Online tenders

- ✓ Wizard based designers
- ✓ Security access controls
- ✓ Multi user designer (unlimited authors)
- ✓ Unlimited questions per section (unlimited sections)
- ✓ Automatic numbering
- ✓ Supports sections & titles
- ✓ Design in full RTF Rich Text Editors (Bold, Highlights, Fonts)



## Question Types

- ✓ Choice style question - User set score values
- ✓ Text questions with fixed lengths
- ✓ Text questions with unlimited text
- ✓ Number responses
- ✓ Pre-set "Yes/ No" in radio button format
- ✓ Dates with pop up calendars & attachment flags for collecting supplier data
- ✓ Price files with (Ex / Inc. Tax)
- ✓ Statements (information to suppliers)
- ✓ Pre-set choice for hardware buying (Std / Opt / N/A)
- ✓ Text questions with content search capability
- ✓ Web Links (hot links to web content)



## Arrays

- ✓ Single / dual scorecards with single / multiple choice
- ✓ Dual scorecards with weighting preferences per row
- ✓ Mass arrays 4x choice grids 1000 row risk arrays



## Flexible attachment capability linked to questions allowing evaluators to view content with response notes

- ✓ As file or zip attachments
- ✓ Files, Open Office, MS Office
- ✓ Images, CAD Drawings, PDF
- ✓ Integrated Spell Checker (Red Line) for design and responders



## Integrated Weighting Systems

- ✓ Automatically generated based on questions & sections
- ✓ Hierarchical weighting systems (unlimited levels)



## Evaluator Work Bench

- ✓ Supports multi evaluators simultaneously
- ✓ Fully automated question scorings
- ✓ Allows any users to be mapped to any questions
- ✓ Security access controls to questions (locked views)



## Evaluator Tools & Display Options

- ✓ Supports question by question read through or supplier by supplier read through styles
- ✓ Supports evaluators "response clip and paste" to Notepad
- ✓ Launch and read all attachments at the question level
- ✓ View responses as "side by side views" for scoring
- ✓ Supervisor control for managing the evaluator team.



## Supports consensus and individual scoring

- ✓ Generate a running average score
- ✓ Automatically generates a standard deviation



## Negotiation panel

- ✓ 3 step back positions on bids
- ✓ Detailed supplier assessment reports to highlight scoring trends (fully automated)



## Reports & Data Mining

- ✓ Generate statistics from any screen (Average, Sum, Min, Max, Total)
- ✓ Print side by side comparison of multiple responses
- ✓ Print a full evaluation review for any supplier (trend score patterns of the evaluation team)
- ✓ Generate a series of pre-designed comparison reports with running total score result and value for money ratings



## Interactive Debrief Tools

- ✓ Generate a progress report on the evaluation team
- ✓ Unlimited field drag and drops for reporting and data analysis
- ✓ Integrated display function for %, sum, average, count
- ✓ Save and recall pivot settings and filter



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